

Dear Parents of middle school children:

The BCA Math Team is pleased to continue to offer the Sunday Math Enrichment Program for children who have a love of math and are in 6<sup>th</sup> through 8<sup>th</sup> grades (and qualified younger students **by invitation**) in the 2018-19 school year. Students in grades 9 and above should attend the high school program, which meets on Saturdays, and contact Mr. Keith Kaplan (keikap@bergen.org) for more information. Younger students may attend the Junior Math Program, run by Dr. Ken Mayers (kenmay@bergen.org). **Please note a change** from previous years: 5<sup>th</sup> grade students should sign up for the Junior program.

Due to the popularity of this program, the cost of supervision (and the snacks we provide), and the cost of supplies, we require parents/guardians of children attending to adhere to certain program requirements and a nominal fee.

1. A parent or guardian must sign and return this sheet, indicating their acknowledgment and acceptance of the program rules and policies. An additional copy will be provided on request.
2. For the safety of all students, parents are required to personally bring their child into the school building, and to enter the building to pick them up. Math team uses the entrance on the north side of the school near the baseball field, not the main entrance. Please do not leave your car in the traffic lanes while dropping off or picking up your child.
3. In general, the Sunday program runs from 10 am to 1:45 pm. **Students should not arrive before 10 am**, as the building will not be open. **Students must be picked up by 2:00 pm**. Significantly late pick-ups may result in fines, and repeated late pick-ups may be cause for dismissal from the program (without refund). It is recommended that students, especially those new to the program, do not stay longer than 3 hours. Certain weeks may have modified schedules; please read the weekly emails for details.
4. The fee for the enrichment program is **\$350 for the entire school year**. If you have any concerns with payment please contact Mr. Pinyan (in person, or at jonpin@bergen.org). Students who have not attended in the past may attend one session on a trial basis. Students will also be asked to pay an additional fee of approximately \$40 for the text book we will be providing if they do not already own it (*Prealgebra* from Art of Problem Solving). The textbook should be brought each Sunday. Payment may be made by cash or by check, made payable to **Bergen County Technical Schools with "Math Team" and the students name in the memo line**. We do not have the ability to process credit card payments. If paying by check, please submit separate checks for the program and the text book. **Please note that participation in the Joe Holbrook Memorial Math Contest is not included in the program fee; there may be other outside events which require a separate payment.**
5. Parent volunteers are necessary for the success of the BCA Math Team program. As such, each parent is required to **volunteer at least two Sunday sessions**, and invited to sign up for additional sessions. Volunteer sign-ups will be managed by one of the math team coaches. Parents are also welcomed and encouraged to attend Math Boosters meetings to become more involved in math team activities. We will be e-mailing out information Booster meetings and how you can get more involved.

6. Students are allowed to bring their own food but must not eat in classrooms, and they must clean up after themselves. We will provide water, fruit juice, and snacks. **Students are not permitted to leave the building** to purchase food (or for any other reason) between drop-off and pick-up.

7. While BCA Math Team look to provide a safe and productive environment for which your child can learn mathematics, please note that BCA is not responsible for students injured on-site during our program.

8. Math team is scheduled to meet on the following dates:

September 16 (reg. only), 23, 30	October 7, 28	November 4, 18
December 2, 9, 16	January 6, 13, 27	February 3, 10, 24
March 3, 10, 17, 31	April 7, 28	May 5, 12, 19

We may attempt to make up days lost due to snow, but there is no guarantee that we will. Additional dates to note. These require separate sign-up and in some cases, separate fees.

**Joe Holbrook Memorial Math Competition** – October 14, 2018

**AMC-8 National Contest** – November 13, 2018 (Tuesday, after school)

**Math Kangaroo** – TBA. Generally a weeknight in March, with pre-registration required.

**End of year party** – June TBA.

9. Please check your e-mail often as we will send out updates about our program including closure information. **It is required that we have a working email address for at least one parent of each student.**

**10. Code of conduct.** In the interest of maintaining a safe and productive environment for all students, BCA Math Team is instituting a conduct policy. Any student involved in behavior deemed inappropriate by Math Team staff will be subject to the following penalties:

First offense: Student will be suspended, pending a meeting between Math Team staff, the student and the student's parents to discuss proper behavior.

**Second offense: Student will be dismissed from the program.**

Please note that there are **no refunds** under these or any other circumstances. Inappropriate behavior includes but is not limited to: fighting, bullying, damaging school property, cheating on contests, and vulgar language.

We believe that the opportunity for math enrichment is vital for all children. We believe that providing a program that is convenient, fun, and math-focused provides your children with the extra enrichment to excel in the classroom and in math competitions.

We thank you in advance for your understanding and we look forward to seeing your child during the 2018-19 school year.

Sincerely,

Jon Pinyan

Dan Plotnick

Anthony Thomas

Joan Vieni

BCA Math Team Coaches

Please sign and return at the pre-registration meeting or at your student's first session.

I, \_\_\_\_\_, **parent/guardian**

of \_\_\_\_\_ (**Student** ) who is in **grade** \_\_\_\_\_

have read and understand the information regarding the BCA Sunday Math Program.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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**(for office use only)**

\_\_\_\_\_ TRIAL

\_\_\_\_\_ CASH

\_\_\_\_\_ CHECK \_\_\_\_\_ AMOUNT PAID \_\_\_\_\_ CHECK NUMBER