

I am applying (Check one)

Regular Early Action Early Decision
 Priority Application Rolling
 Immediate Decision REA

BERGEN COUNTY ACADEMIES
COLLEGE TRANSCRIPT REQUEST FORM

For All Non-Common App Schools

College Deadline: _____
Postmark by: _____

Student's Name _____ Date of Request _____

Counselor _____ Academy _____ Class of _____

College Name: _____

Address: _____

(City)

(State)

(Zip)

- Does the college have a Counselor Recommendation Form/Secondary School Report: (Circle) **YES/NO**
If you are unsure, please check the college website before handing in this form.
- If answered YES to the above question, please check one: Attaching it to this form
 Inviting my counselor online
- This request will not be processed until you request a transcript on Naviance.
Did you request a transcript on NAVIANCE? (Circle) **YES/NO**

*It is the student's responsibility to mail any other additional material i.e., application, essay, etc.

*Students are responsible for sending Official SAT/ACT test scores via www.collegeboard.com OR www.actstudent.org

* Official transcript and confidential recommendation letters must be mailed directly by our office.

* It is essential that you submit this form at least three weeks in advance of the college deadline to Mrs. Ross (The College Center - room 116) or Mrs. Spinella (The Commons - room 112C).

Signature of Student