BOARD OF EDUCATION OF THE VOCATIONAL SCHOOLS
IN THE COUNTY OF BERGEN

MINUTES

Regular Meeting
January 26, 2016

Board Auditorium
540 Farview Avenue, Paramus, New Jersey

A regular meeting of the Board of Education was held on January 26, 2016 in the Auditorium at 540 Farview Avenue, Paramus, NJ. President Jason Kim called the meeting to order at 6:45 PM.

ROLL CALL:

Present at roll call:
Jason Kim, President
William J. Meisner, Ed.D., Vice-President
Raymond Hryczuk
Lawrence Meyerson
Norah Peck, Interim Executive County Superintendent of Schools

Also in attendance:
Howard Lerner, Ed.D, Superintendent
Andrea Sheridan, Assistant Superintendent of Schools
John Susino, Board Secretary/School Business Administrator
William Soukas, Esq., Board Attorney
Gary Hall, Coordinator of Human Resources
Ava Miller, Assistant Board Secretary

All present pledged allegiance to the flag of the United States of America.

OPEN PUBLIC MEETINGS ACT STATEMENT:

“The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Board of Vocational Education in the County of Bergen has caused notice of this meeting to be published by having the date, time, and place thereof posted on a bulletin board prominently displayed in this school to all board members and the following:

County Clerk
Clerk of the Board of Chosen Freeholders
Editor, The Record
Editor, Herald News

The district is an equal opportunity/affirmative action employer.”
MINUTES OF PREVIOUS MEETINGS

A motion was made by Dr. Meisner, second by Ms. Peck to approve the following minutes:

Work Session Meeting: December 8, 2015
Regular Session Meeting: December 8, 2015
Executive Session Meeting: December 8, 2015

A roll call vote was taken to approve the minutes:

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
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<tbody>
<tr>
<td>Mr. Hryczyk</td>
<td>Yes</td>
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<tr>
<td>Mr. Kim</td>
<td>Yes</td>
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<tr>
<td>Dr. Meisner</td>
<td>Yes</td>
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<tr>
<td>Mr. Meyerson</td>
<td>Abstain</td>
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<tr>
<td>Ms. Peck</td>
<td>Yes</td>
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BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORT

Mr. John Susino, Board Secretary, informed the Board that the Audit Report for the 2014-2015 school year is his report.

SUPERINTENDENT’S REPORT

The District is required to report specific incidents of harassment, intimidation and/or bullying to the Board of Education. We have had one non-reportable incident in the last month that was determined to be non-HIB. We have had two reportable incidents in the last month as follows:

1. HIB Incident T-1, School Year 15–16
   Incident—racial, insulting remarks incident
   Intervention—parent contact, counseling with the SAC and discipline

2. HIB Incident T-2, School Year 15–16
   Incident—student destroyed property of a student who was stating her thankfulness for her religion, said he did not like Christians, harassed her beliefs, minor physical conduct
   Intervention—3–day out–of–school suspension for the offender; follow–up counseling with the victim

Dr. Lerner shared some highlights of the many accomplishments that our students and staff have had, including the following:

- February is Career and Technical Education month. A letter of invitation went out to all dignitaries, including this Board, to come see our programs.

Academies
- We are happy to announce victories for BCA Model UN at two Model UN competitions during December!
- BCA students placed in the top 10 for Future Business Leaders of America (FBLA) Regional Competition.
- The BCA team made it to the State Final of NJ Science Olympiad competing against 18 teams from other schools.

Applied Technology
- All Wrapped Up—the holidays can be a wonderful time for many families, but it can be very stressful for families with limited resources. Volunteer Center of Bergen County has a holiday giving program called All Wrapped Up. As a school, Applied Tech teamed up with local agencies and received the needed donations to adopt 2 families and a senior citizen.

Paramus
- Two former Automotive Collision Repair students are being featured for their auto work on Spike TV’s show Power
Nation for their work customizing a Ford Excursion.

Teterboro
- On Wednesday, November 25, 2015, Bergen Tech observed their annual International Day of Tolerance, inviting students to explore the sources of intolerance and the ways to mitigate them. Instead of regular classes, students attended three one-hour-long workshops and one 30-minute-long workshop to explore this theme.

Athletics
- The Girls Varsity Basketball team won the Ferguson Holiday Tournament.

Dr. Lerner updated the Board on the progress of the District and Board Goals 2015-2016 School Year

STUDENT ACHIEVEMENT:
Goal: By June 2016, the District will increase student college and career readiness across all three campuses

Hackensack:
Goal: Enroll students in our first fully, online International Baccalaureate course
Mid-year Update: Eleven students were enrolled in this international, online, advanced placement film course in September. The unique logistical and academic characteristics of this rigorous course have proved challenging for our students. However, building and central office administrators have provided ongoing support and students are reporting improvements in communication with their online instructors. In addition, student feedback indicates that they enjoy the topics and are having a positive reaction to their virtual interactions with students from around the world. The average grade for the course is a 73 as of January 1st.

Teterboro:
Goal: Increase the number of students participating in inquiry-based/research programs by 20%
Mid-year Update: In 2014-2015, 48 students conducted research projects. Thus far for 2015 - 2016, we have 86 students who are conducting research projects and will present their research at our Student Research Symposium this May. We are projecting a 79% increase in the number of students conducting research projects.

Paramus:
Goal: Increase the percentage of students earning their Comp TIA certification by 20 percentage points
Mid-year Update: Pre-tests that are modeled after the Comp TIA written assessment show that we still need to provide more individualized support to most of our Info Tech students. In January, detailed diagnostic reports will be used to tailor learning activities to be administered both during and after-school to prepare students for their Comp TIA certification exam in June.

Applied Technology:
Goal: By June of 2016, the District will have the curriculum, staffing, and facilities to enroll a second student cohort in our new, joint high school program with Bergen Community College.
Mid-year Update: Admissions have begun for the 2016 - 2017 school year. Currently the Applied Technology program has 70 applications for 30 slots to enroll our second cohort group.

TECHNOLOGY:
Goal: By June 2016, the District will continue to expand and enhance the “Connected Classrooms” school safety program in cooperation with the Bergen County Sheriff’s Department. With the introduction of our Applied Technology High School Program located at Bergen Community College, student safety is our number one priority. The grant-funded program improves collaboration and safety by providing all teachers and staff with seamless communication through the use of electronic Team Badges.
Mid-year Update: As of January 20th, 2016 the District has successfully rolled out 20 new Safety Badges in our Applied Technology High School. All BCTS Faculty and Staff, BCC Staff, BCC Security and County Police have been outfitted with Safety badges. After installation, wireless signal continues to be adjusted, improved and expanded by working with the College Campus Technology Department as well as the County Police. This is the second BCTS location to successfully implement the "Connected Classroom" model providing for real-time communications between faculty, administration, the College and County Police.
BUDGET:
Goal: By June 2016, establish a budget for the 2016 - 2017 school year that is both cost effective and responsive to the educational needs of our students.
Mid-year Update: The 2016 - 2017 budget process is well under way. Back in October, the Business Office distributed to all principals, program managers, and supervisors, budget data detailing prior year expenditures for their schools and/or departments. This data was used to formulate their budget requests for the 2016 - 2017 budget. These requests were then transformed into a draft budget document for presentation to me and my central administration staff. Over the next few weeks, my staff and I will continue to review and amend the proposed budget to provide for a balanced budget. Revenue estimates, enrollment, program cost increases, to name a few, are considered when balancing the budget. A final product will be presented to the Board of Education in February. The board will then have one month to review and comment on the budget. At their March meeting, the board will take action on the budget.

BOARD OF EDUCATION ACTIONS:

On the motion of Dr. Meisner, second by Mr. Hryczyk the following resolutions were presented for approval.

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<tr>
<th>Administration</th>
<th>16-A-84T through 16-A-100T</th>
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<tbody>
<tr>
<td>Personnel</td>
<td>16-P-94T through 16-P-105T</td>
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<tr>
<td>Finance</td>
<td>16-F-109T through 16-F-128T</td>
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BOARD DISCUSSION - CONSENT AGENDA ONLY

Ms. Peck informed the Board that she will abstain from the following resolutions: 16-P-98T, 16-F-113T, 16-F-114T, 16-F-115T and 16-F-116T.

PUBLIC PARTICIPATION – CONSENT AGENDA ONLY

There was no participation.

A roll call vote on the consent agenda was taken as identified above:

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<tr>
<th></th>
<th>Yes</th>
<th>No</th>
<th>Abstain</th>
<th>Absent</th>
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<tbody>
<tr>
<td>Mr. Hryczyk</td>
<td>X</td>
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<tr>
<td>Mr. Kim</td>
<td>X</td>
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<tr>
<td>Dr. Meisner</td>
<td>X</td>
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<tr>
<td>Mr. Meyerson</td>
<td>X</td>
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<tr>
<td>Ms. Peck</td>
<td>X</td>
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<td>#16-P-98T</td>
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OFF-CONSENT RESOLUTIONS

None
PUBLIC PARTICIPATION (ANY ISSUE):

None

ADJOURNMENT OF MEETING:

A motion to adjourn the meeting was made by Ms. Peck, second by Dr. Meisner. All members present voted in the affirmative. Mr. Kim adjourned the meeting at 7:00 pm.

NOTE: No further action will be taken today.

Respectfully submitted,

[Signature]

John Susino
Board Secretary/School Business Administrator

Approved by the Board of Education at its regular meeting of 2/23/16